

DATE: 01/10/2011

TO: City Clerk

FROM: Mayor John F. Cook

ADDRESS 2 Civic Center Plaza 10<sup>th</sup> Floor, El Paso, TX TELEPHONE (915) 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of January 18, 2011

Item should read as follows: Appointment of Elma Carreto to the City Plan Commission by Mayor John F. Cook.

SPECIAL INSTRUCTIONS: To fill an unexpired term

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: City Plan Commission

NOMINATED BY: Mayor John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE Elma Carreto  
(Please verify correct spelling of name)

BUSINESS ADDRESS: 109 N. Oregon, Suite 1300

CITY: El Paso ST: TX ZIP: 79901 PHONE: (915) 545-2797

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: John Rayborn

EXPIRATION DATE OF INCUMBENT: 04/10/2011

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED \_\_\_\_\_  
REMOVED X

CITY COUNCIL APPROVAL DATE: 01/18/2011

TERM BEGINS ON : 01/18/2011

EXPIRATION DATE OF NEW APPOINTEE: 04/10/2011

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: X

***ELMA CARRETO***

***109 N. OREGON 13TH FLOOR***

***EL PASO, TEXAS 79901***

***(915) 545-2797***

**OBJECTIVE:** Continue my commitment to the City of El Paso and encourage quality of life, economic development and the general welfare of our community.

**QUALIFIED BY:**

- ❖ Five years of banking experience
- ❖ Former Stockbroker – interned with Dean Witter in the spring of 1994
- ❖ Three years of cash management experience during employment at SC Group
- ❖ Twenty years of business and financial experience
- ❖ Twelve years of real estate development and construction management experience
- ❖ Twelve years of property management experience
- ❖ Served on the City Plan Commission for the City of El Paso from 2000-2004
- ❖ Serving the El Paso Community Foundation - Financial Advisory Committee

**DEVELOPED THE FOLLOWING PROPERTIES:**

- ❖ San Angel Office Campus, 601 Sunland Park Drive 48,000 s.f.

- ❖ 420 San Antonio 12,000 S.F.
- ❖ 6125-37 Mesa 12,400 s.f.
- ❖ DoubleTree Hotel, 600 El Paso St.; 200 room full service hotel
- ❖ Walgreens Pharmacy, 2700 Picacho, Las Cruces, NM; 20,000 s.f.
- ❖ Emerald Valley Estate - 44 acres residential land development